

**WORSHIP SERVICES/EVENTS  
AND  
INFORMATION RELATING TO . . .**

## CHURCH BUSINESS MEETINGS

Regular ~~monthly~~ Church Business Meetings will be held beginning at 6:15 P.M. and concluding no later than 7:30 P.M.

[2-20-91]

~~Regular monthly~~ Church Business Meetings will be held on the third Wednesday of each month.

To improve the effectiveness of conducting church business and to make available additional Wednesday evenings (6:15 - 7:30 pm) for Bible study and other worship opportunities, the church approved the following structure for a one-year trial for conducting church business:

1. ~~Quarterly~~ Business Meetings will continue to be held in January, April, ~~July~~, and October; however, the necessary routine business of the church will be conducted in the other months by an Ad Interim Church Business Group (Ad Interim Group) comprised of eleven (11) persons, including:

- ✓ Moderator (chair)
- ✓ Vice Moderator/Parliamentarian (vice chair) ~~Alternate~~
- ✓ Pastor

- ✓ One representative from each of the following:

- ✓ Deacons

- ~~Planning and Priorities Committee~~

- ~~Administrative Council~~

- Seven (7) ✓ Stewardship/Finance Committees

- Four (4) members at large

2. The Ad Interim Group will meet each month, other than the months designated for the ~~Quarterly~~ Business Meetings, at 7:30 pm, on the third Wednesday of ~~each~~ month. Meetings of the Ad Interim Group are open and members are encouraged to attend and participate. The members of the Ad Interim Group are hereby authorized to make the decisions regarding the routine business considered at such meetings.

3. The Moderator and the Pastor, with the advice and counsel of the ~~the Nominating Committee~~ <sup>Member Mobilization</sup>, will recommend to the church for approval those who will serve on the Ad Interim Group other than the Pastor, Moderator, and Vice-Moderator.

4. The agenda items to be considered by the Ad Interim Group will be distributed to the church no later than the Sunday immediately prior to the meeting, and a summary of actions taken by the Ad Interim Group will be distributed to the church the ~~Sunday immediately~~ <sup>second</sup> following the meeting. Further, the minutes of each Ad Interim Group meeting will be available for members to pick up within one week following the meeting.

5. Matters regarding ministerial personnel, budget increases, ~~changes in policies~~, and Constitution and Bylaw amendments are reserved for action only at the Quarterly ~~Meeting~~.

Business Meetings or called business meetings. All other necessary routine matters may be handled by the Ad Interim Group.

6. In the event that an apparent routine matter <sup>may</sup> is discovered to be a controversial or divisive issue, the Ad Interim Group ~~will~~ defer the issue for consideration at a ~~Quarterly~~ <sup>Regular</sup> Business Meeting or called business meeting.
7. ~~The Ad Interim Group is approved for a period of one (1) year beginning January 1997. At the October 1997 Quarterly Business Meeting, the Planning and Priorities Committee will present its evaluation of the Ad Interim Group method, and recommendations for conducting church business in the future.~~

[Adopted 9/18/96]

*Amended 1/26/2005*

## BULLETIN MESSAGE TO VISITORS

A permanent paragraph shall be inserted in the church bulletin addressed to visitors, as follows:

### YOU ARE INVITED TO BECOME A MEMBER OF BON AIR BAPTIST CHURCH

1. **BY BAPTISM:** First time public profession of faith in Jesus Christ as Saviour and Lord.
2. **BY LETTER:** Member of another Baptist church. Our church will write for confirmation of membership from your former church.
3. **BY STATEMENT:** For a Baptist who is unable to secure a letter; for a Christian who has been immersed in another denomination. If you are a Christian and have not been immersed, we ask for that privilege.
4. **BY WATCHCARE:** For a person who desires care and fellowship of our church, but not baptism. There are some leadership restrictions.

### REQUESTING MEMBERSHIP

Present this form to the Pastor during the Hymn of Dedication.

Name: \_\_\_\_\_

(Mr. Mrs. Ms. Miss Dr. Rev)

Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone # \_\_\_\_\_  
(Listed or Unlisted)

Work Phone # \_\_\_\_\_

Date of Birth: Month \_\_\_\_\_ Day \_\_\_\_\_ Year \_\_\_\_\_ Grade \_\_\_\_\_

Marital Status:     M   S   D   W

\_\_\_\_\_ By Profession of Faith and Baptism

\_\_\_\_\_ By Letter from: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_ By Statement

\_\_\_\_\_ I would like to visit with a minister about a decision.

### **WEDNESDAY NIGHT SUPPERS**

The price for adults is increased from \$2.50 each to \$3.00 each and the family rate is increased from \$8.00 to \$9.00. The charge for children remains at \$1.25 each.

[Adopted Jan. 22, 1992]

### **WEDNESDAY NIGHT FOOD SERVICE TAKE OUTS**

Take out requests for food are limited to those who have made a reservation but cannot attend due to illness or an unavoidable schedule change. In addition, all take out orders will be honored from 6:15 - 6:30 p.m. [1-\_\_-90]

## **WORSHIP SERVICES**

### **SUNDAY MORNING WORSHIP SERVICES**

Commencing September 8, 1991, the Church shall have two Sunday morning worship services. The times of the services shall be 8:30 A.M. and 11:00 A.M.

The Church shall adequately publicize the times of the new worship services to the community.

Sunday School will be held from 9:45 A.M. until 10:45 A.M.

[2-20-91]

### **SUNDAY NIGHT MINISTRIES**

1. Once a quarter, we sponsor a musical event that will be of the quality to attract the community.
2. In order to provide opportunity for all our members to participate in the administration of our church, we have a Business Meeting once a quarter on Sunday nights. In conjunction with these meetings, we have a recognition of new members and a reception in their honor.
3. Once a quarter we gear our services to the needs of families, singles and married.
4. Other Sunday nights to be somewhat different, such as, the Lord's Supper with drama, several meals before services, and other features.
5. On Memorial Day weekend and Labor Day weekend, we will not schedule evening services.

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[8-21-91]

### **WEDNESDAY ADULT ACTIVITIES IN THE SANCTUARY**

All adult activities held in the Sanctuary on Wednesday nights will begin at 6:15 PM.

[Adopted 2/21/96]

## WORSHIP SERVICES (continued)

### CANDLELIGHT SERVICES

No candlelight service shall be held in the church which includes the use of candles by the congregation in general.

[12-12-84]

### BAPTISTRY

Whenever the sanctuary is used for other than a regularly scheduled Bon Air Baptist Church worship service (e.g., high school baccalaureate service, musical recital, wedding, etc.), the baptistry curtain shall be open and the stained glass window over the baptistry shall be lighted.

### CANCELLATION OF SERVICES

The policy for cancelling services/activities due to snow or ice:

#### A. Regarding Sunday Activities:

1. On Sunday morning the Pastor will be at the church to conduct Sunday School and morning worship with persons who live close enough to walk or may be able to safely travel.
2. Persons present for such morning services will advise with the Pastor regarding cancelling evening activities.
3. At least five members of the Church Council (Pastor, Minister of Education, Sunday School Director, WMU Director, and the Chairman of Deacons) shall have the authority to make decisions as to cancelling services and programs. If the aforementioned persons cannot be contacted, a total of five Church Council members may be authorized.
4. Public announcement shall be made through WRVA radio and Channel 12 television.

WORSHIP SERVICES (continued)

B. Regarding Weekday Services/Activities:

1. See A.3.
2. See A.4.
3. The Day School will follow "closing announcements" made by Chesterfield County Schools. [2-20-80]